



## **JOB VACANCY**

### **JOB TITLE: WEIGHBRIDGE ASSISTANT**

#### **Introduction**

Libya Oil Kenya Limited is seeking to recruit an WEIGHBRIDGE Assistant in our Operations and Assets department.

Vacancy is available in Mombasa Terminal.

#### **Job Specification**

The Weighbridge assistant will promote flawless operations and terminal efficiency by:

- Ensuring adherence to safety procedures in all weighbridge activities to ensure NIL safety incidents within Weighbridge section.
- Conducting daily weigh bridge controls checks and raising any potential and actual non-compliant items to the supervisor.
- Performing and recording effective pre-weighing inspection for all trucks weighed at the weighbridge.
- Maintaining and updating database for all trucks weighed at the weighbridge.
- Maintaining and updating maintenance database for all maintenance works carried out on the weighbridge.
- Conducting safety checks within weighbridge section and making follow up for closure in liaison with M&R team.

#### **Minimum requirements (Skills, Competencies & Experience)**

##### **Experience**

- 1 years' experience in the oil industry
- Computer Skills - Proficiency in Word and Spread sheets.

##### **Education Qualification**

- A Diploma Engineering (Chemical, Mechanical or Civil).

##### **Skills & Knowledge Required.**

- Strong analytical skills
- Effective Communication.
- Attention to details.
- Strong Safety mind-set.

Interested candidates who meet the set criteria should send their application letters and detailed CVs via e-mail to '[recruitment@oilibya.co.ke](mailto:recruitment@oilibya.co.ke)' on or before the deadline of Friday **13<sup>th</sup> March 2015**. Applications must quote the following reference: '**LOKL- WEIGHBRIDGE Assistant, 2015**'.

Please note that only short-listed candidates will be contacted.